



## INDIAN ASSOCIATION OF ABACUS AND MENTAL ARITHMETIC (IAAMA)

*(Aligned with the Indian Strategy Institute (ISI) curriculum and accredited by ISO, IDSI, and IRSPI)*

*(ISI Courses Approved by Birland International Royal University, West Coast International University, USA is accredited by the Ministry of Health and Ministry of Education, Santa Cruz Province (Argentina); Accreditation partnered with INQAAHE, NAB Ghana, AfriQAN, CHEA (USA), ENQA, and the World Accreditation Commission)*

### IAAMA MEMBERSHIP PROCEDURE

**1 INTRODUCTION:** The **Indian Association of Abacus and Mental Arithmetic (IAAMA)** operates exclusively through:

- District Association Membership
- Institutional Membership

IAAMA functions in academic partnership with the Indian Strategy Institute (ISI), and all certification programs are aligned with ISI curriculum standards.

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#### PART A: DISTRICT ASSOCIATION MEMBERSHIP PROCEDURE

##### 1. Eligibility

1. Applicant must represent an educational body or registered entity.
2. Only **ONE District Association per District** will be approved.
3. Applicant must demonstrate capacity to manage minimum 5 institutional members.
4. Must agree to follow IAAMA constitution and certification policies.

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##### 2. Membership Fee

- Annual District Membership Fee: **₹ 5,000**
- Non-refundable registration processing fee (if applicable)
- Renewal: Every Financial Year

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##### 3. Documents Required

1. Registration Certificate of Institution / Trust / Society
2. PAN Copy
3. Address Proof
4. Passport Photo of District Coordinator
5. Undertaking Letter
6. Office Address Proof
7. Bank Details for official correspondence

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## **4. Application Process (Step-by-Step)**

### **Step 1: Submission**

Submit completed District Membership Application Form with documents.

### **Step 2: Scrutiny**

IAAMA National Office verifies:

- District availability
- Document authenticity
- Institutional capability

### **Step 3: Approval**

Governing Council issues:

- District Authorization Letter
- Membership Certificate
- District Code

### **Step 4: Activation**

District Association may:

- Enroll institutional members
- Conduct IAAMA certification exams
- Use IAAMA official logo (as per policy)

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## **PART B: INSTITUTIONAL MEMBERSHIP PROCEDURE**

### **1. Eligibility**

Open to:

- Schools
- Coaching Centers
- Academies
- NGOs
- Private Educational Institutions

Must agree to implement IAAMA syllabus.

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### **2. Membership Fee**

- Annual Institutional Membership Fee: ₹ 3,000
  - Renewal mandatory yearly.
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### **3. Documents Required**

1. Institution Registration Certificate
  2. ID Proof of Head of Institution
  3. Address Proof
  4. Passport Size Photo
  5. Signed Declaration
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### **4. Approval Process**

1. Submit application
  2. District Association verification
  3. Approval from National Office
  4. Issue of Membership Certificate & Institution Code
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## **PART C: RIGHTS & RESPONSIBILITIES**

### **District Association Rights**

- Conduct IAAMA certification exams
- Organize district competitions
- Voting rights in AGM
- Nominate institutional members

### **Institutional Rights**

- Conduct IAAMA courses
  - Register students for certification
  - Receive official study materials
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## **PART D: MEMBERSHIP VALIDITY**

- Valid for 1 Financial Year.
  - Renewal reminder issued 30 days prior.
  - Non-renewal leads to suspension.
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## **PART E: TERMINATION POLICY**

Membership may be suspended for:

- Non-payment
- Brand misuse
- Academic malpractice
- False claims regarding accreditation

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# IAAMA MEMBERSHIP APPLICATION FORM

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## SECTION A: TYPE OF MEMBERSHIP

District Association Membership (₹ 5,000)       Institutional Membership (₹ 3,000)

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## SECTION B: APPLICANT DETAILS

1. Name of Organization: \_\_\_\_\_
  2. Registration Number: \_\_\_\_\_
  3. Year of Establishment: \_\_\_\_\_
  4. Address: \_\_\_\_\_
  5. District: \_\_\_\_\_
  6. State: \_\_\_\_\_
  7. PIN Code: \_\_\_\_\_
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## SECTION C: HEAD OF INSTITUTION / DISTRICT COORDINATOR

1. Name: \_\_\_\_\_
  2. Designation: \_\_\_\_\_
  3. Mobile Number: \_\_\_\_\_
  4. Email ID: \_\_\_\_\_
  5. Aadhaar / ID Number: \_\_\_\_\_
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## SECTION D: INFRASTRUCTURE DETAILS

1. Number of Classrooms: \_\_\_\_\_
  2. Number of Students (Current): \_\_\_\_\_
  3. Number of Faculty: \_\_\_\_\_
  4. Existing Abacus Programs (if any): \_\_\_\_\_
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## SECTION E: DECLARATION

I hereby declare that:

- The information provided is true and correct.
- We agree to abide by IAAMA Constitution.
- We shall not misuse the IAAMA name or logo.
- We accept IAAMA's academic alignment with ISI curriculum.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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**FOR OFFICE USE ONLY**

Application No: \_\_\_\_\_

Membership Code: \_\_\_\_\_

Approved / Rejected

Remarks: \_\_\_\_\_

Authorized Signatory

IAAMA National Office

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**UNDERTAKING**

I, \_\_\_\_\_, representing \_\_\_\_\_, hereby undertake to follow all academic, administrative, and financial guidelines of the Indian Association of Abacus and Mental Arithmetic (IAAMA).

Signature

Seal

Date

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